

# Category Buyer

DEPARTMENT: Purchasing

## About the role:

The Buyer will be responsible for supporting high quality purchasing and category management requirements across a diverse supply base within area of specialism. Using significant technical knowledge and substantial influencing and negotiating skills the Buyer will have the key objective to deliver cost effective and flexible solutions, through all stages of development to production release.

The Buyer will be accountable for effective communication to key internal stakeholders and suppliers, providing advice to managers to ensure purchasing requirements are in line with purchasing category strategies and the supply chains associated processes.

The Buyer will undertake sometimes complicated procedures that will support continuous improvement and contribute to the work of the department whilst supporting the celebration of local successes.

## Main Duties:

- Work proactively with suppliers to drive critical path requirements with optimum supply availability, from early like sample process, ready for hand over to supply chain team, as critical milestones are approved.
- Act as a specialist single point of contact handling 'day to day' contact with suppliers, sourcing in line with specific category requirements.
- Engage with internal specialists and suppliers to ensure an optimised solution is developed to support continuous improvement through innovation, commercialisation and business need.
- Develop new opportunities with existing suppliers and identify potential new supplier relationships within both UK and international markets, seeking cost optimised solutions before committing to business.
- Ensure attention to detail, review potential design updates and cost controls, are considered when engaged on development and improvement projects.
- Represent the team with other internal and external stakeholders to ensure the interests of area of specialism are properly represented and promoted.
- Fully implement all changes to processes, methodology, environment, and practice within the department in a positive supportive manner.
- Align and drive sourcing in line with Project deadlines to deliver low total cost solutions.
- Align with agreed Category supplier management processes and approved supply base.
- Use substantial analytical ability and technical expertise to read and interpret drawings by specialists.
- Support the Purchasing and Supply Chain Manager on any business improvement projects

## About you:

- Degree level in technical subject or relevant knowledge through work experience.
- Desirable; superuser status in Purchasing functions of an ERP system.
- Desirable; Chartered Institute of Purchasing (CIPS) accreditation level 4.
- Proven track record in purchasing within a manufacturing or product development environment.
- Experience in development and deployment of a category management process.
- Commercial, customer relationship and development experience.
- Experience of category management principles in mechanical, electronics or machining markets. Knowledge in Product Lifecycle Management system requirements from sample to approval.

**Closing Date: 10/11/2023**

**SALARY: £40,000 - £45,000 p.a DOE**

How to apply: Please send your CV and Covering Letter to [jobs@numatic.co.uk](mailto:jobs@numatic.co.uk)